

Terms and Conditions

EMBO Global Lecture Series

Series of three lectures, one at a conference and two in institutions in the host country* of the conference, given by EMBO Members or EMBO Young Investigators.

As part of EMBO's initiative to catalyse interactions between scientists worldwide, EMBO supports Global Lecture Series where EMBO Members and EMBO Young Investigators give lectures at institutes in non-European countries. EMBO provides up to 3,500 euro towards the travel expenses and accommodation of the speaker.

Application

Applications can be submitted by the EMBO Member/Young Investigator or the conference organizer preferably 4 months prior to the start of the lecture series. The application needs to specify speaker and hosts during the series. Decisions on funding will be made within 2 weeks. Please use the form attached.

Costs covered by EMBO:

- in/outbound flight (economy**)
- flights within the country (economy**)
- accommodation during the conference and visits
- meals between the conference and visits (daily allowance depending on the country visited)

Costs expected to be covered by the host(s):

- meals at the conference and during the visits
- local transport: e.g. airport shuttle, transport between hotel and venue or hotel and official meals

Final report and reimbursement

Please use the Global Lecture Series travel expense claim forms ([link](#)). Both speaker and hosts can claim their separate costs. EMBO needs to receive all original hard copies of the invoices and boarding passes by post, but electronic receipts and electronic/mobile boarding passes are accepted by e-mail. Expenses should be specified in the original currency.

*eligible host countries:

Brazil, Canada, Chile, China, India, Japan, Singapore, South Korea and Taiwan

** Top-up to the business class is possible if the speaker/host is willing to cover the upgrade. Only the price of the economy price can be reimbursed by EMBO, thus please always submit the initial economy airfare (e.g. as a print-screen from the air company website), when sending your travel claim. No reimbursement can be made, if only business class fare is indicated on the invoice.