

# Application Guidelines

## for the Strategic Development Installation Grants

In order to apply to the SDIG, application forms have to be submitted by both the applicant and the receiving institute.

The complete application for the **individual scientist** consists of 5 parts:

### → **application forms**

These forms can be downloaded from the web site, and should be completed and edited on your computer screen. Please save as PDF and print for your own record and submit the file as a PDF together with the online form through our web site. For more detailed instructions, see overleaf.

### → **online form**

The data entered via the online form are fed directly into our database to help EMBO process your application. In addition to some personal data, you are asked to provide a short CV, a summary of your research proposal, names and addresses of three scientists who will provide letters of reference for you.

### → **your 2 best publications**

Please submit PDFs of your 2 best papers with the online and application form. Please ensure the files are unprotected, otherwise they cannot be printed.

### → **letters of reference**

Please request three letters of reference to be submitted to EMBO YIP before the programme deadline.

Preferably these letters of reference should be submitted online. Alternatively they can be submitted via email.

### → **signature page**

Please send a signed version of the “confirmation by applicant” page of the application form by standard post. Please include an unsigned version with your application form submitted through the website. This page should only be signed by the applicant. We will ask the institute to provide a separate form “confirmation by the institute”.

Please coordinate your application with that of the receiving institute.

For a detailed description of the selection procedure, please see our website at: <http://www.embo.org/yip/sdig.html>

Should you have further questions regarding the application process, please contact [yip@embo.org](mailto:yip@embo.org)

## → application form instructions:

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### **curriculum vitae**

Provide your professional experience and education in reverse chronological order, i.e. latest information first. Please follow specifications on the form.

### **list of publications**

When listing your publications, please specify the career stage from which the work originates. Underline your group members in publications from your own independent group where applicable.

### **synopsis of recent work**

In brief, please describe the research carried out during your PhD (5 – 10 lines) and post doc (limited to a total of 1 page).

### **research proposal**

For evaluation by the selection committee, it is critical that the applicant can demonstrate the ability to design original and independent scientific projects. The research proposed should be independent of research carried out at the receiving institute.

### **budget outline**

Please roughly outline how you would allocate the budget available to you and additional budget from the institute.

### **justification of choice of institution**

Please describe why you chose the receiving institute, who are your relevant colleagues and describe the offer detailing space, equipment, staff, access to central facilities, teaching and/or other duties.

### **confirmation by applicant**

Please send a signed copy of this page to EMBO via standard post. An unsigned version should be included in the application submitted online.