

# Application Guidelines

## for the EMBO Strategic Development Installation Grants

Application forms have to be submitted by both the applicant and the receiving institute.

The complete application for the **receiving institute** consists of 3 parts:

### **application forms**

These forms can be downloaded from the web site, and should be completed and edited on your computer screen. Please save as PDF and print for your own record and submit the PDF file as an attachment together with the online form through our web site. For more detailed instructions, see overleaf.

### **online form**

The data entered via the online form are fed directly into our database to help EMBO process your application. Please provide the receiving institute's address. The application form must be uploaded online.

### **signature page**

Please send a signed version of the "confirmation by receiving institute" page of the application form by standard post. This page should only be signed by the head of the receiving institute. We will ask the applicant to provide a separate form "confirmation by applicant".

Please include an unsigned version with your application form submitted through the website.

For a detailed description of the selection procedure, please see our website at:

<http://www.embo.org/yip/sdig.html>.

Should you have further questions regarding the application process, please contact [yip@embo.org](mailto:yip@embo.org)

#### **Mailing Address:**

EMBO Young Investigator Programme  
Meyerhofstr. 1  
D-69117 Heidelberg  
Germany

## application form instructions

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### **offer to applicant**

Please describe the start-up package offered to the applicant. Include space, equipment, staff, access to central facilities, teaching or other duties (limited to 1 page). State also the duration of the appointment and the career prospects for the applicant at your institute.

### **description of institute infrastructure**

Please include a listing of the equipment and colleagues relevant to the applicant's area of research (limited to 1 page).

### **selection process**

Please detail the selection process used in this case, and the reasons for choosing the applicant (limited to 1 page).

### **signature page (confirmation by receiving institute)**

Please send a signed copy of this page to EMBO via mail. An unsigned version should be included in the application submitted online.