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BEFORE YOU PROCEED

This is a multi-part form that can be completed without following a specific sequence. Please use the tabs in the navigation bar on the left to move back and forth between the different sections.

You may save the content of the form at any time by clicking on the **"Save Progress"** button in the left navigation bar. The form will also auto-save any changes you have made to its contents at regular intervals.

Email requests to the receiving institute (proposed supervisor) and referees will be sent by the system as soon as valid recipient names and email addresses have been entered, and as soon as the recipients have been activated with the respective check boxes. **Enter this information as soon as possible** – even if you have not completed the rest of your application – to avoid unnecessary delays.

PLEASE NOTE: It is your responsibility to ensure that all supporting documents (reference and receiving institute acceptance forms) are received in time. You will **not** be able to submit the application form as complete without those supporting documents.

Take special care not to exceed the **character or word count limits** imposed on certain fields. Your application **cannot** be submitted as "complete" with those limits exceeded.

Once you have filled in all required (*) fields and submitted the form with the "Form complete" box ticked, you will no longer be able to modify your application. However, a printable summary of the entire application will be displayed for your reference upon final submission, and will stay available on your home page afterwards.

Your final application number (i.e. ALTF number) will be assigned after the cutoff date and will be sent to you in a separate acknowledgment email, usually within 2 weeks after the cutoff date.

Only applications that are submitted as complete at the cutoff date and time can be considered. The system will be closed at exactly the times shown below. **There will be no extensions and no exceptions for late or incomplete applications.**

ANNUAL CUTOFF DATES / TIMES:

Second Friday in February, 14:00:00 Central European Time (CET)

and

Second Friday in August, 14:00:00 Central European Summer Time (CEST)

APPLICANT

NOTE: Your registration profile details i.e. title, name and email address (greyed out below) can only be changed via the [Account Settings](#) page. Please ensure that your name is spelled correctly and in mixed case lettering (ie "Jane Smith" rather than "jane smith" or "Jane SMITH").

Title* ☐ Mr ☐ Mrs ☐ Ms ☒ Dr ☐ Prof.

First name*

Last name*

Citizenship*

Choose a country



Date of birth*

Gender*

☐ Male ☐ Female

Contact address*

Town*

Post code*

Country*

Choose a country



Telephone number

Fax number

ORCID*

Formatted as xxxx-xxxx-xxxx-xxxx

Email address*

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Please add the name and address of the receiving institute supervisor, from whom an acceptance letter will be requested. **Add this information as soon as possible** – even if you have not completed the rest of your application. The system will send an automatic email of request to your proposed supervisor. The receiving institute acceptance form should only be submitted online; no hard copies are required.

Check with your receiving institute that they received this email, otherwise contact fellowships@embo.org.

RECEIVING INSTITUTE

Please give your starting date (or planned starting date) at the receiving institute*

Please note this must be before 15 August 2017 (format as dd/mm/yyyy)

Address*

... line 2

... line 3

... line 4

Town*

Post code*

Country*

Choose a country

SUPERVISOR

Title*

☐ Mr ☐ Mrs ☐ Ms ☐ Dr ☐ Prof.

First name*

Last name*

Telephone number

Fax number

Email address*

Activate this contact*

IMPORTANT: If the option "Activate this contact" (below) is checked, and if you have entered a name and email address above, the system will send an email request for a Receiving Institute Acceptance Form to this person. **Please note that you will no longer be able to change name or email address of the contact after the form has been saved with the "Activate this contact" option selected.** Contact fellowships@embo.org if you need assistance modifying this information.

☐

INSTITUTE DIRECTOR

Title*

☐ Mr ☐ Mrs ☐ Ms ☐ Dr ☐ Prof.

First name*

Last name*

JUSTIFICATION

FORMATTING GUIDELINES FOR REFERENCES:

- (i) Include the complete list of authors followed by year, full titles, journal, volume and pages;
- (ii) Add an asterisk (*) behind your host supervisor's name in the authors' list;
- (iii) In the case of shared first authorship with equal contributions, please keep the order of authors as they appear on the original publication and add a statement like "(AG and FT contributed equally to this work)" underneath the reference;
- (iv) Use "... " or "et al." ONLY if there are more than 20 authors; in that case, be sure to include all relevant first and corresponding/senior authors.

Formatting example: Thiru A, Nietlispach D, Mott HR*, Okuwaki M, Lyon D, Nielsen PR, ... Laue ED. (2004) Structural basis of HP1/PXVXL motif peptide interactions and HP1 localisation to heterochromatin. EMBO J. 23: 489-499

Only list published papers, papers accepted for publication and papers available to the community through preprint servers.

Please list 3 key publications of the host laboratory in the area of your proposed research.*

Please briefly describe your personal motivation to choose this particular laboratory for your postdoctoral training.*

(max. 300 words)

0 / 300 Words

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PROPOSED WORK

Project title*

Summary of the proposed research*

Please provide a 200-word summary of the proposed activity.

0 / 200 Words

Biological significance of the proposed research*

Please provide a 200-word summary description the biological significance of the project.

0 / 200 Words

Proposed work at the receiving institute*

Please provide a synopsis of the proposed activity at the receiving institute. This must be written by the applicant and may not exceed 1,500 words. Do NOT include a list of referenced literature in this place but use the following field instead.

0 / 1500 Words

Literature references for proposed work*

FORMATTING GUIDELINES FOR REFERENCES:

(i) Include the complete list of authors followed by year, full titles, journal, volume and pages;

(ii) Use "..." or "et al." ONLY if there are more than 20 authors; in that case, be sure to include all relevant first and corresponding/senior authors.

Formatting example: Thiru A, Nietlispach D, Mott HR, Okuwaki M, Lyon D, Nielsen PR, ... Laue ED. (2004) Structural basis of HP1/PXVXL motif peptide interactions and HP1 localisation to heterochromatin. EMBO J. 23: 489-499

Only list published papers, papers accepted for publication and papers available to the community through preprint servers.

Use this space for a complete list of references for the above proposal, including full bilbliographic details.

Keywords*

List 5 short keyword terms to describe the proposed research. Separate those terms with " / ". (max 20 words)

0 / 20 Words

Subject area 1*

Choose a subject area



Subject area 2*

Choose a subject area



Proposed starting date of the fellowship*

This should be between 1 January 2017 and 15 August 2017 (Format: dd/mm/yyyy)

Proposed duration of the project (between 12 and 24 months)*

number only

INTERVIEWER CONFLICTS

If you would like to request exclusion of a particular EMBO Member or Young Investigator as the interviewer for your application, please list the full name, the institute, and the reason for exclusion (e.g. direct competitor).

INTERVIEWER SUGGESTIONS

If you would like to suggest a particular EMBO Member or Young Investigator as the interviewer for your application, please list the full name, the institute, and the reason for suggestion.

ETHICAL INFORMATION

Does your proposal include research on human embryonic stem cells or any other human material?*

☐ Yes ☐ No

If yes: please give detailed information on why it is necessary to use this material, whether ethical approval according to relevant legislation has been obtained, list any approval and licenses obtained (please include references)*

Does your proposal include research on animals?*

☐ Yes ☐ No

If yes: Explain why this specific animal model was selected for the research project, explain the advantages of the animal model compared to alternative not-animal based models, provide information about the number of animals that will be used during the project. In addition, please describe procedures that will be put in place in order to minimise any suffering of animals.*

Does your proposal include any other aspect that may have an ethical impact?*

☐ Yes ☐ No

In case of yes please specify*

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PRESENT POSITION

Required field*.

- ☐ PhD Student
- ☐ Post-doctoral Researcher
- ☐ Research Assistant
- ☐ Other

Please specify "other"

Starting date of present position*

dd/mm/yyyy

Until when do you expect to stay in your present position?*

dd/mm/yyyy

NAME AND ADDRESS OF "HOME INSTITUTE"

Your "Home Institute" is your latest **work** address that is **not** identical to the "receiving institute" you are proposing to move to. If you have already arrived at the receiving institute, please list the full name and address of the institute at which you carried out your most recent pre- or postdoctoral work **before** arriving at the receiving institute.

Address*

... line 2

... line 3

... line 4

Town*

Post code*

Country*

Choose a country



WORK AT "HOME INSTITUTE"

Please add a description of the work carried out at the "Home Institute" (max. 1500 words)*.

0 / 1500 Words

Literature references for work carried out at "Home Institute"*

FORMATTING GUIDELINES FOR REFERENCES:

(i) Include the complete list of authors followed by year, full titles, journal, volume and pages;

(ii) Use "... " or "et al." ONLY if there are more than 20 authors; in that case, be sure to include all relevant first and corresponding/senior authors.

Formatting example: Thiru A, Nietlispach D, Mott HR, Okuwaki M, Lyon D, Nielsen PR, ... Laue ED. (2004) Structural basis of HP1/PXVXL motif peptide interactions and HP1 localisation to heterochromatin. EMBO J. 23: 489-499

Only list published papers, papers accepted for publication and papers available to the community through preprint servers.

Use this space for a complete list of references for the above synopsis, including full bibliographic details.

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PHD AWARD

Country*

Choose a country



Date of PhD exam*

Date on which PhD was / will likely be defended (dd/mm/yyyy)

Name and institute of PhD supervisor*

Please describe briefly the main scientific achievements of your PhD project. (max. 200 words)*

0 / 200 Words

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OTHER FUNDING SOURCES

Please list other grants, awards, contributions or fellowships (towards either travel or subsistence expenses of the proposed visit) you are receiving or applying for. This has no influence on evaluation and is simply for statistical purposes.

FUNDING HISTORY

List previously held fellowships from EMBO or other organizations with dates (month/year)

PREVIOUS APPLICATIONS FOR EMBO FELLOWSHIPS

If you have previously applied for EMBO funding, please specify the **most recent** application number(s).

Example: "ALTF" | "123" | "2009".

1: Fellowship type: number: – year:

2: Fellowship type: number: – year:

Changes since previous application

Only applicable if you have previously applied for an EMBO Long-Term Fellowship

0 / 200 Words

CAREER BREAKS

Have you recently interrupted your career due to child care or military / civil service?*

☐ Yes ☒ No

If yes, please state the duration and dates

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RESEARCH EXPERIENCE

Please list, **in reverse chronological order**, your research training and positions held, **since (and including) your PhD research**. State the duration (mm/yyyy - mm/yyyy), kind of training/position, the research topic (max 1 sentence), the supervisor, and the institute, if applicable. Please also account for any gaps between dates in your C.V.

Full C.V. since PhD research*

EDUCATION

Please list, **in reverse chronological order**, your education and training **prior to your PhD work, starting from the beginning of your university (or equivalent) studies**. Please state the duration, the university, major subjects, and the degrees obtained, if applicable. Do not list the stages of your pre-university education. You may, however, include here any professional, non-academic positions held in the past.

Education and training prior to your PhD work, starting from the beginning of your university (or equivalent) studies*

PUBLICATIONS

FORMATTING GUIDELINES FOR REFERENCES:

- (i) Include the complete list of authors followed by year, full titles, journal, volume and pages;
- (ii) Add an asterisk (*) behind your own name in the authors' list;
- (iii) In the case of shared first authorship with equal contributions, please keep the order of authors as they appear on the original publication and add a statement like "(AG and FT contributed equally to this work)" underneath the reference;
- (iv) Use "..." or "et al." ONLY if there are more than 20 authors; in that case, be sure to include all relevant first and corresponding/senior authors.

Formatting example: Thiru A, Nietlispach D, Mott HR*, Okuwaki M, Lyon D, Nielsen PR, ... Laue ED. (2004) Structural basis of HP1/PXVXL motif peptide interactions and HP1 localisation to heterochromatin. EMBO J. 23: 489-499

Papers in preparation, in review or revision or manuscripts submitted should not be listed and will not be considered. If these papers are made available to the community through preprint servers (arXiv, BioRxiv, PeerJ ...) they will be considered. At least one publication in a peer reviewed international journal is required.

Do not mention journal impact factors when you list your papers.

Number of publications in international peer-reviewed journals or preprint servers*

(excluding review articles or manuscripts submitted or in preparation)

Number of first author publications in international peer-reviewed journals*

(excluding review articles, manuscripts submitted or in preparation and preprints)

List your **three primary research papers** which in your view provided the most important and original contributions to scientific knowledge irrespective of journal name or impact factor (**excluding** review articles or manuscripts submitted, in revision or in preparation), **in reverse chronological order**. Papers available through preprint servers can be listed and will be taken into consideration.*

List any **additional** (co-) authored, peer-reviewed publications in international journals (**excluding** review articles or manuscripts submitted in revision or in preparation), **in reverse chronological order**. Papers available through preprint servers can be listed and will be taken into consideration.

List your (co-) authored publications belonging to the category of review articles, viewpoints, etc. (**excluding** manuscripts submitted, in revision or in preparation). Papers available through preprint servers can be listed and will be taken into consideration.

List awards you have previously received

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FURTHER ELIGIBILITY DETAILS

Please state if you have been granted an exception by the Fellowship Office

0 / 100 Words

MARITAL DETAILS

Marital status*

Married

Single

Number and age of children

e.g. 2 (age:4,6)

TRAVEL

From home country

Choose a country

To host country

Choose a country

MEANS OF TRANSPORTATION

Please provide cost estimates for economy-class travel for one or two steps of a return trip (to and from the host institute). Use Euro as the default currency if the actual local currency is not included in the drop-down menu. Example: (1) boat to Cairo €15 (b) airplane to London €450.

Do not complete this section if you have already arrived at the host institute.

(1) Travel by...

boat

Cost estimate:

Currency

Choose a currency

Details:

(from where / to where / justification / details of estimate)

(2) Travel by...

Choose a method

Cost estimate:

Currency

Choose a currency

Details:

(from where / to where / justification / details of estimate)

Any additional comments regarding your travel

QUESTIONNAIRE

Your answers in this questionnaire will help us to improve our services for all applicants. Your answers are collected for statistical purposes only and will have no influence on the review of your application.

How did you first hear about EMBO Long Term Fellowships?

- Supervisor
- Colleague
- EMBO information material at conference
- EMBO staff at conference
- Google or other web search
- Social online network or blog
- Other online resource
- Print or online ad
- EMBO Website (www.embo.org)

... please specify:

What other fellowship programmes are you aware of that might fund your project?

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Once you have completed the application form, **and** both reference forms and the acceptance letter from the receiving institute have been received, check the "Form complete" box below.

The form will then be validated, and any remaining problems (character count, required fields) will be highlighted.

The "Submit form" button will only become active if (i) the "Form complete" box is checked, (ii) all letters of support have been received and (iii) the form content has been validated.

No changes can be made to an application after it has been submitted as complete. However, a printable summary of the entire application will be displayed for your reference upon final submission, and will stay available on your home page afterwards.

APPLICATION STATUS

☒ Reference 1 complete☐ Reference 2 complete☐ Receiving Institute letter complete☐ Form complete[Submit form](#)